



Electronics Recycling Plan for 303 Second Street.

About GreenCitizen, Inc.

GreenCitizen helps individuals and organizations recycle electronics responsibly. We provide convenient, affordable and responsible solutions that make it easy for everyone to take responsibility for saving the environment from harmful electronic waste. GreenCitizen is BAN certified, endorsed by the Silicon Valley Toxics Coalition, and has been awarded a number of awards and certificates of recognition from various organizations and institutions.

The major catalyst for motivating businesses and individuals to embrace e-recycling is GreenCitizen's Global Total Accountability Management System (GTAMS). It is the only system in the world designed to quantify, detail and provide documentation for, actual contributions to proper electronics recycling.

GreenCitizen also has a Reuse Program, designed to identify items that still have useful life. Our talented Technicians are able to seek out working systems and refurbish them to factory settings; they are also able to seek out parts from non-working items and rebuild them to working order. Items are then allocated to Non-profits, Educational Institutions, and GreenCitizen's E-commerce store.

Proposed Fees Associated with Program:

Accepted items not normally recycled by the general public with GreenCitizen (i.e. metal filing cabinets, server racks, etc.) will be billed at a rate of \$0.50/lb. Any items which fall into this category of items must be approved by GreenCitizen **and** Building Management must be notified before pick-up is scheduled. GreenCitizen only accepts items it can responsibly recycle.

Recycling Plan

1) Asset tracking of items

- a) Items collected will be assigned GreenCitizen tracking number.
- b) Information of items will be collected (brand, item type, model number, serial number, year manufactured) and logged.
- c) Items are ready for sorting and prepared to be sent to recycler in Fresno/Santa Clara or put towards the GreenCitizen Reuse Program.

2) Allocation of items to responsible recycler

- 1) Items are sent to GreenCitizen's responsible recyclers.
- 2) ERI/Electronic Recyclers International - 2860 S. East Avenue
Fresno, CA 93725
- 3) ECS/United Datatech - 705 Reed St, Santa Clara, CA 95050



- b) Any GreenCitizen recycler has to be Basel Action Network (watchdog organization) Certified Recycler (also known as E-stewards; see BAN.org for details).
- c) Upon arrival at recycler's facilities, items are demanufactured by hand, crushed down, and smelted down to raw material form to be reused in industrial use.

3) Allocation of items to Reuse Program

- a) Items collected, with reuse value, will be separated and evaluated by our Reuse Department.
- b) Upon being successfully restored, items will be put back into the reuse stream via:
 - 1) GreenCitizen E-commerce store
 - 2) Reuse by Non-profit and Educational Institutions

4) Accepted Items:

Computer Monitors – CRT or Flat Screen, Television Sets, Laptop Computers, Desktop Computers, Scanners, Keyboards, Small Computer Speakers, Mouse, All other computer equipments, Inkjet Printers, Laser Printers, Fax Machines, Copiers, All-in-One printers, DVD Players, VCRs, other Home Entertainment & Stereo Equipment, Microwaves, Vacuum cleaners, Cell Phones and Accessories, Regular Phones, Small Answering Machine, VHS tapes, DVDs, CDs. Basically anything that plugs into a wall or runs off batteries, as long as no freon is within the item.

Items Not Accepted:

Refrigerators, Air Conditioning units and de-humidifiers (unacceptable)

Any items normally not accepted (i.e. plastic products, all metal file cabinets) can be accepted and recycled at \$0.50 per pound, but must be pre-approved by GreenCitizen.

5) Hard Disk Erasing and Cell Phone Erasing services:

Hard disk erasing can be done at \$30/hard disk

Cell Phone erasing can be done at \$5/cell phone

Please contact building management if you have a need for any of the chargeable services.

GreenCitizen Assets Recycling Distribution

