

## VIII.

### MEDICAL EMERGENCY

**Report all accidents and medical emergencies to the Building Management Office.** The Building Management will provide standby elevator service for emergency personnel and their equipment.

#### **Upon feeling that you need medical help**

- Immediately inform the closest person to call 9-1-1 and summon medical help.
- If no one is around, immediately call 9-1-1 and request medical help.
- Give building address, tower, floor and suite number AND your phone number
- Call Building Management to report the arriving medical units. Give your location and phone number

#### **Upon seeing or being informed of another persons need of medical help**

- Immediately call 9-1-1 and request medical help.
- Give building address, tower, floor and suite number AND your phone number.
- Make ill person as comfortable as possible
- Call Building Management to report the arriving medical units. Give your location and phone number
- Get victim close to elevator if possible or send someone to wait at elevator to guide medical units

#### **Building Staff upon receiving information that someone is need of medical help**

- Call 9-1-1 to ensure medical response
- Prop open doors lobby doors
- Secure one elevator. Place on independent service for responding medical units
- Guide medical units to victim

#### **Medical Tips**

- Clear airway, check breathing
- Stop bleeding – apply direct pressure
- Cool a burn with cool running water